

Lutheran Family Services Position Description

Position Title: Nurse Practitioner – Psychiatric

Paygrade: M

Effective Date: January 2012

Reports to: Director of Behavioral Health

Appointed By: Director of Behavioral Health

Region: Eastern

Location: Omaha

FLSA Status: Non-Exempt Exempt (May be non-exempt if part-time)

LFS Mission Statement:

Lutheran Family Services expresses God's love for all people by providing quality human care services that build and strengthen individual, family and community life.

LFS Values:

Respect all people, families and communities. The pursuit of excellence is achieved through the education of staff and the celebration of diversity, collaboration and change. Integrity, accountability and teamwork are values that guide our communication and work in a manner that upholds the Agency's reputation and Christian value base.

Job Purpose:

Provide psychiatric consultations, assessments and treatment to LFS clients. Have a current collaborative agreement with at least one psychiatrist. Provide clinical services encompassed by the scope of practice as defined in the Nurse Practice Act by the State of Nebraska.

Essential Job Duties:

Service Delivery

- Provide diagnosis and treatment of patients in need of psychiatry services when requested by the patient's attending physician or in accordance with established policies of LFS.
- Provide clinical consultation services to referring counselors regarding psychiatry services.
- Provide medication management including both initial pharmacological treatment and follow-up evaluation of therapeutic and side effects of psychotropic medications.
- Provide psychotherapy as a treatment modality.
- Act in accordance with the Code of Ethics.

Record Keeping

- Prepare written narrative reports or such other appropriate documentation for inclusion in the patient's medical record in accordance with LFS policy.

Coding

- Determine billing codes for each clinical service based on CPT code definitions.
- Documentation must support the code selected for billing.

Professionalism and Confidentiality

- Use diligent efforts and best professional skills and judgment in performing duties and in accordance with the psychiatry specialty.
- Maintain confidentiality of all client information and other organization matters.
- Guard confidentiality in waiting areas, during phone contact and in handling of records.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all responsibilities, duties, knowledge, skills, and abilities required of individuals so classified. Reasonable accommodations may be made to enable individuals with disabilities to perform essential job duties and responsibilities.

- Insure that all office and record security procedures are followed.

Interpersonal Relationships

- Maintain a positive, respectful demeanor on all contacts with staff and the public.

Job Requirements:

- Master of Science Degree in Nursing from a school acknowledged by the State of Nebraska Department of Human Services, Division of Regulation and Licensure.
- Active Nebraska Registered Nurse and Advanced Nursing license required.
- Requires detailed knowledge of nursing practice and client care in terms of theories and practices to serve as the resource and educator for other practitioners in area of expertise/client populations.
- Knowledge of the principle of growth and development over the lifespan of the clients served.
- Ability to determine appropriate courses of action in more complex situations that may not be addressed by existing policies, procedures or protocols.
- Establish and maintain effective written, verbal and nonverbal communications.
- Ability to work independently.
- Personal convictions which are comparable with the philosophy and goals of the organization.
- Demonstrated understanding of and ability to work with persons of diverse cultural backgrounds.
- Valid Nebraska driver's license, proof of liability insurance and ability to drive for Agency business.
- Regular and predictable attendance.
- Commitment to the mission of Lutheran Family Services.

Hiring Manager Signature _____

Date _____

Employee Signature _____

Date _____

Director of Human Resources _____

Date _____

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